

AGENDA

FOR A REGULAR MEETING ON MONDAY, December 10, 2007
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of December 3, 2007.
- E. Old Business:
 - 1. Accept, Award and/or Reject County Bid #HWY-1352 – Six-Months (6) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from the bid award date through six-months (6).
- F. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Ed Miller.
 - 2. Discussion, Consideration, and/or Action to Approve the sale of County owned property obtained by Cleveland County at the 1990 tax resale: Bidder for the property: Stephanie and Tristan Loftis. Successful Bidder for the property: Stephanie and Tristan Loftis. Successful Bid Amount: \$670.00. Property Description: Hollow Oak Estates 2.20 Acres Lot 45.
 - 3. Discussion, Consideration, and/or Action to Approve the renewal of the AT&T Plexar II (“Service”) between the Cleveland County Health Department Moore office and AT&T. Service is for ten (10) Plexar Stations at a fixed rate per station of \$6.25 and four (4) Station Line Facilities at a fixed rate per SLF of \$5.50. One (1) year with the option to renew up to four (4) years.
 - 4. Discussion, Consideration, and/or Action to Approve the renewal of AT&T ILEC Business Term and Volume Discount Plan (“Plan”) between the Cleveland County Health Department Moore office and AT&T. The term is twelve (12) months with a limit of two (2) renewals.
 - 5. Discussion, Consideration, and/or Action to Approve the Equipment Lease Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for two (2) copiers; Sharp MX-M550N and Sharp AR-M257. Lease Agreement is \$500.00 per month and begins from delivery of equipment through twelve months (12) with the option to renew for four (4) years.

6. Discussion, Consideration, and/or Action to Approve the Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for two (2) copiers; Sharp MX-M550N and Sharp AR-M257. Maintenance includes parts, drums, labor and toner for a monthly cost per copy of \$.0075. Agreement is from December 1, 2007 through June 30, 2008.

7. Discussion, Consideration, and/or Action to Approve the appointment of Susan Farrow as Receiving Officer for all OSU Extension Accounts.

8. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 300,044.25
T1C	\$ 7,723.83
T2A	\$ 2,560,132.70
T2B	\$ 29,210.96
T3	<u>\$ 1,688,911.75</u>
Total Unrestricted	\$ 4,586,023.49

9. Approve the November 2007 monthly reports of the following:
 - a. Denise Heavner, County Assessor
 - b. Sandra DeSelms, County Treasurer
 - c. Tammy Howard, County Clerk
 - d. Rhonda Hall, Court Clerk
 - e. Paula Roberts, Election Board
 - f. Shari Kinney, Health Department

10. Approve the following Blanket Purchase Orders:

a. General Fund		
08-3052 – SL2	Copelin’s Office Center	\$ 2,000.00
08-3077 – SM2	Don’s Mobile Lock Shop	1,000.00
08-3081 – C2	BNB Technology Networking	9,975.00
08-3102 – SM2	J.D. Thompson	2,500.00
08-3105 – H2	Digital Data Technologies	6,000.00
08-3107 – B2A	O’Reilly Automotive	1,000.00
08-3108 – B2A	Palace Auto Supply	1,000.00
08-3110 – B1C	U.S. Extraditions Service	5,000.00
08-3111 – HR2	Yoas Service Incorporated	500.00
08-3121 – B2B	Sysco Food Services of Oklahoma	5,000.00
08-3122 – B2B	Ben E. Keith	2,500.00
08-3123 – B2B	U.S. Foodservice	1,500.00
b. Highway Fund		
08-3022 – T2A	Home Depot Credit Services	2,500.00
08-3023 – T2A	Moyers Factory Warehouse	600.00
08-3024 – T2A	Palace Auto Supply	3,000.00
08-3075 – T2A	Action Safety Supply	750.00
08-3079 – T2A	C & M Distributing	750.00
08-3082 – T2A	D & S Distributing	750.00
08-3085 – T2A	Farm Plan, Inc. – Atwoods	750.00
08-3086 – T2A	Home Depot Credit Services	1,500.00

	08-3087 – T2A	Palace Auto Supply	2,500.00
	08-3088 – T2A	Moyers Factory Warehouse	600.00
	08-3120 – T2A	D & S Distributing	1,000.00
c.	Health Fund		
	08-3004 – MD2	Copelin’s Office Center	10,000.00
d.	Sheriff’s Revolving Fund		
	08-3109 – CFBRE2	American Chemical Systems	500.00
e.	Drug Court Revolving Adult Fund		
	08-3084 –CFDRE(A)2	Redwood Toxicology Laboratory	3,000.00
	08-3126 – CFDRE(A)2	A.T.&T. Mobility	1,050.00
f.	Fair Board Fund		
	08-3089 –FF2	UniFirst	450.00

11. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0346 – SL2	08-0069 – T2A	08-0331 – FF2
08-0440 – B2A	08-0558 – T2A	
08-0452 – B2A	08-1134 – T2A	
08-1485 – B2B	08-1236 – T2A	
08-1535 – SL1C	08-1507 – T2A	
	08-2097 – T2A	

12. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 73,901.46
b. Highway Fund	62,729.66
c. Health Fund	15,808.52
d. Sheriff Service Fee Fund	8,356.97
e. Sheriff Revolving Fund	1,516.55
f. Sheriff Commissary Fund	738.47
g. County Clerk Preservation Fee	600.00
h. Fair Board Fund	2,728.65

FY 06/07

a. General Fund	\$ 9,660.00
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G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: _____

County Clerk